Travel Approval Form

Department: Sheriff's Office

Event Name: Basis SWAT - Region 7

Location: Garland Police Department

Event Dates: 03/03/25 - 03/07/25

Purpose:
- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County Commissioners Court
★ APPROVED ★

12-09-24

Name of Attendees:

William Reilly

Karl Parsons

Required Documents Checklist:

** Same-Day Travel - Commissioners Court Approval is not required **

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: _____

Approved in CC on 9/11/2023

Johnson County Sheriff's Office
Training Request

Name: WILLIAM REILLY

Rank: DETECTIVE   Date: 11.25.2024

Course Name: BASIC SWAT-REGION 7

Course Date: 03.03.24 TO 03.07.24

Course Tuition: $580   Hotel Cost: _____

Per Diem: _____   Total Cost: $580

Is Course TCOLE Accredited?   ✓   N
Will training be reported by Host? ✓   N

This Training / Seminar is necessary for the following reasons:
X____Required continuing education   X____Job training
X____Improve work performance   X____Required certification

Host Agency: _GARLAND POLICE DEPT_
Host Address: _____
Host City: __GARLAND_____
Host State: __TX_____
Host Zip Code: _75042_____
Host Phone: _____

Hotel: _____   Hotel Check In Date: _____
Hotel Address: _____
Hotel City: _____   Hotel Check Out Date: _____
Hotel State: _____
Hotel Zip Code: _____
Hotel Phone: _____

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD   Budget Available: Y   N
                                                   CC Agenda Submitted: Y   N   N/A

Sergeant: JAY KNIFFEN   ____✓____ Approved
                               _____ Disapproved Initials _J.K._ Date 11-25-24
Justification (Required): _Just made JCSO SWAT team and this course_
is mandatory if in SWAT

Lieutenant: N/A   _____ Approved
                               _____ Disapproved Initials _____ Date _____
Comments: _____

Captain: DANNY ROGERS   ____✓____ Approved   DL
                               _____ Disapproved Initials 11-25-24 Date 11-25-24
Comments: _____

Chief: MARK REINHARDT   ____✓____ Approved
                               _____ Disapproved Initials _MR_ Date 11-25-24
Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Karl Parsons

Rank: Deputy   Date: 11/25/2024

Course Name: Basic SWAT

Course Date: 03/03/2025-03/07/2025

Course Tuition: $530   Hotel Cost: ~~$256~~ 258

Per Diem: $37 per day x5: $185   Total Cost: ~~$971~~ 530   } 788

Is Course TCOLE Accredited?   ✓   N
Will training be reported by Host?   ✓   N

This Training / Seminar is necessary for the following reasons:

_____ Required continuing education   X_____ Job training
X_____ Improve work performance   X_____ Required certification

Host Agency: Garland Police Department
Host Address: 1891 Forest Ln
Host City: Garland
Host State: Texas
Host Zip Code: 75042
Host Phone: (972) 485-4840

Hotel: Holiday Inn Garland   Hotel Check In Date: 03/03/2025
Hotel Address: 5110 North George Bush Freeway
Hotel City: Garland   Hotel Check Out Date: 03/06/2025
Hotel State: Texas
Hotel Zip Code: 75040
Hotel Phone: (972) 495-1144

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD   Budget Available: Y   N
                                               CC Agenda Submitted: Y   N   N/A

Sergeant: _Sgt. J Beth #1184_   X_____ Approved
                                 _____ Disapproved Initials _____ Date 11/2/24

Justification (Required): _Subject Made Through Selection for SWAT_
and is Required to have the Training

Lieutenant: _Kevin George_   _____ ✓ Approved
                              _____ Disapproved Initials KG Date 12/2/24
Comments: _____

Captain: _ZA_   ✓ _____ Approved
                 _____ Disapproved Initials ZA Date 12/02/24
Comments: _____

Chief: _____   ✓_____ Approved
                 _____ Disapproved Initials ____ Date 12-2-24
Comments: _____

Training Name: Tactics

Course Name: Basic SWAT- Region 7

Dates: 03/03/2025 - 03/07/2025

Venue: Garland Police Department
Garland, TX 75042

Price: $500

Instructors: Brandon Hernandez
TTPOA Cadre

Course Description:

The TTPOA announces that we will conduct a five-day (60-hour) BASIC SWAT SCHOOL in Garland (Dallas area), Texas. This school will be taught by the Dallas area SWAT Training Consortium consisting of trainers from the Dallas, Irving, and Garland Police Departments. The training cadre consists of experienced and recognized SWAT trainers from the listed departments in a consortium formed to address SWAT training in Texas.

Class will start at 0700hrs on Monday 3/3/24 at the 1891 Forest Lane Garland, Texas 75042. **Students should show up for class in PT gear** --bring BDUs to change after the test. You will be required to provide transportation for you and your gear to different training sites in and around the Dallas/Fort Worth metroplex. Range day will be on Wed in Terrell and Forney , Texas. Thursday and Friday will be in Dallas, Texas

Course Topics

This class will focus on the basic understanding of SWAT operations, including: SWAT history, liability issues, physical fitness/wellness, SWAT equipment/weapons selection, intelligence gathering, rapid deployment/rapid rescue, barricaded persons, hazardous warrants, emotionally disturbed persons, vehicle assaults, less-than-lethal applications, noise-flash diversionary devices, and chemical agents. This class will require physical exertion and many hours of practical exercises at various venue sites in the Dallas Area.

Prerequisites

Students must be certified peace officers or active military personnel, in good standing with their agency. Students must be able to provide agency ID on the first day of class.

There will be a pass/fail physical assessment the morning of the first day of class. Students should show up for class in PT gear --bring BDUs to change after.

Students failing the physical assessment will not be allowed to stay in the class. The PT test is the Cooper "Single Cut-Point" standard: 1.5 mile run in 16:28, 300 meter run in 1:11, 25 push-ups in 1 Minute, 29 sit-ups in 1 minute.

Required Equipment

All normal tactical equipment including, BDU or other similar tactical uniform, PT clothing, body armor, load-bearing vest or web-gear, eye and ear protection, gas mask, handgun and/or shoulder fired weapon (700 Rounds Rifle/700

Rounds Pistol). Please bring Simunitions safety equipment and 50 Simunition rounds. This course will be instructed at various sites in and around the Dallas area. You must be able to provide transportation for yourself and your equipment to these locations (to be named later).

Payment Instructions

The fee for the course is **$500.00**. Credit card payment is strongly recommended. Inquiries regarding the course, payment or other questions can be directed to brandon.hernandez@ttpoa.org **If you are paying by check Please send it to P.O. Box Burnet , Tx 78611 and also note on the check Basic SWAT Region 7**

Training Description:
TTPOA believes in bringing in some of the best instructors in the country to share their knowledge and experience. If you have requests for a specific instructor or course, contact your Regional Director.

TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytx.org)

DATE: 12/01/2024   DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Tara Raby   EXT: 3503

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

| 1. William Reilly |
| 2. Karl Parsons |
| 3. |
| 4. |
| 5. |
| 6. |

Function Attending: Basic SWAT - Region 7

Hotel Name: Hyatt Place Dallas/Garland/Richardson		
Hotel Address: 5101 N President George Bush Hwy		
City: Garland	State: TX	Zip: 75042
Hotel Phone# 866-994-8148		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website:		
How many rooms needed: 2		
Date of Check In: 3/2/25	Date of Check Out: 3/7/25	

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Revised 2.12.2024